

March 18, 2020

To our friends, colleagues and clients:

The uncertainty of the past several weeks has clarified what is most important—the well-being and safety of our families, friends, colleagues, and our communities. Like you, we are doing everything we can to minimize the spread of COVID-19, lessen the burden on our healthcare system, and follow the guidelines of the national, state, and local authorities, while remaining fully operational as a law firm and continuing to provide excellent services to our clients.

As of Tuesday, March 17, 2020, all San Francisco residents and businesses are under a [Shelter-In-Place Order](#) issued by the mayor, London Breed on Monday, March 16. Additionally, San Mateo, Santa Clara, Alameda, Contra Costa and Marin counties have also announced similar shelter-in-place orders. Under the current SF Order, professional services, such as legal services, are considered an “essential business,” and Lvovich & Szucsko, P.C. is continuing its full-time operation. However, in order to protect our employees and their families, we have switched to a work-from-home model for our entire workforce. Each of the members of our team is fully equipped to work remotely on our ongoing, as well as new cases. We have been a paperless office for several years and have well-established firm-wide capabilities to securely access all data remotely. We have excellent telephone and video conferencing capabilities for communicating with each other, our clients, prospective clients, counsel, third parties, and the courts, which continue to operate on a limited basis.

We are in contact with the courts around the Bay Area and are monitoring each and every case in light of each court’s changing policies in reaction to the COVID-19 pandemic and the orders of the state and county governments.

We are working hard on making sure that we continue to provide undisrupted services to all of our clients and we are here to answer any questions. If there are ways that we can help you through this, please don’t hesitate to let us know. If you wish to schedule a telephone or video meeting, please call our main number (415) 392-2560, submit an inquiry through our [website](#), or reach out to Jacquelyn Olivarez jolivarez@landslawgroup.com by email.

We believe that together we will come out stronger on the other side. Thank you for your continued partnership and friendship.

Best,

Milla, Terry, Hannah, Robert, Lisa, Eric, Mark, Peter, Jacquelyn, Leira, and Tanya